

Meeting Minutes for  
Rico Fire Protection District  
Regular Meeting: August 16<sup>th</sup>, 2021

The regular Rico Fire Protection District Meeting was called to order at 7:03 p.m. by Chairman Gregg Anderson.

**Members Present:** In Person: RFPD Board members Gregg Anderson, Susan Robertson, and Raegan Ellease. Stacy Sheridan was present via Zoom. Mary Hagan was absent due to travel.

**Guests Present:** RFPD Administrator David Kunz, Allyn Svoboda (in attendance by Zoom).

**Approval of Agenda:** Susan Robertson moved to approve the agenda with the addition of a discussion concerning property in Executive Session. Raegan Ellease seconded the motion. Approval was unanimous.

**Approval of Minutes:** Gregg Anderson pointed out a typographic error in the minutes. Raegan Ellease moved to approve the corrected minutes for July 19th, 2021; Susan Robertson seconded the motion. Approval was unanimous.

**Public Comment:** No public comment.

**Approval of Financial Report and Accounts Payable, Pension Checks:** Susan Robertson moved to approve payment for all bills as presented and to accept the financial report; Stacy Sheridan seconded the motion. Approval was unanimous. Comment was made to put SAR reimbursement on the October agenda. Stacy Sheridan brought up the District's agreement to reimburse RVFD EMTs Eckles, Ivy, Sheridan and Vernadakis. They became certified and have participated in calls for the Department as stipulated. Gregg Anderson moved to authorize (4) reimbursement checks to be issued for the September meeting. Susan Robertson seconded the motion. Approval was unanimous.

**Administrative Report:** Kunz reported that he worked on grant fulfillment and closeout, other work items are on the agenda.

**Grants (Awarded):**

**Rico Center 2021:** \$39,185.98 for General Operations and property improvement; \$2,775.00 for the 2021 Fourth of July. Payment has been deposited and fulfillment is proceeding. Closeout September 1.

**DOLA administrative/planning grant:** \$3,050.00 in DOLA funds to assist with the surveying of the recently purchased property as well as the rendering of technical drawings by Jones and DeVille. The purchase order is in place. The survey has been completed. R&D has completed the schematic drawings.

**VFA 2021:** \$1,629.15 for Wildland Fire equipment and PPE; fulfillment is proceeding. Closeout September 30.

**Grants (Pending):**

**DOLA Tier 2 funding:** see "New Property Improvement Plan" under old business.

**Fire Chief Report (Chief Todd Jones):** Chief Jones was absent.

**Old Business:**

**New Property Improvement Plan:** Jones and DeMille recently provided the draft schematic documents. Gregg Anderson asked if swapping the layout areas of the stairs and laundry were possible, as it would consolidate plumbing walls. Raegan Ellease asked if the roof shed could be split to avoid excessive snowshed to the north. The main roof section sheds to the north at a 7:12 pitch. There are clerestory windows below the ridge, and the estimated ridge height is 37.5' (maximum roof height in the TOR's Historic Commercial District is 30').

**Review of Bedrock/D. Bulson development proposal:** Gregg Anderson recused himself from any voting on this item due to a conflict, but stated he could answer questions on the topic (Anderson's company, Alpine Land

Consulting, is providing engineering services for the project). The Board felt that the hammerhead turnaround would suffice, and recommended the following conditions: modernize, grade around and raise the Silver St. hydrant; gain easement from neighboring property to the north ( currently owned by Bulson) to push snow past the end of the common driveway. Kunz will check with Chief Jones on any other issues and write a letter to the Rico Planning Commission.

**New Business:**

**Tanker 924 replacement/refurbishment options:** Chief Jones was absent, this item will be continued.

Susan Robertson moved to go into Executive Session at 7:57 to discuss a property issue. Raegan Ellease seconded. Approval was unanimous.

Susan Robertson moved to end the Executive Session at 8:15. Raegan Ellease seconded. Approval was unanimous. There was no subsequent action taken by the Board. Minutes of Executive sessions are kept separately. The next regular RFPD Board meeting is scheduled for September 20th, 2021.

A motion to adjourn was made by Raegan Ellease and seconded by Stacy Sheridan at 8:17 PM. Approval was unanimous.

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Chairman

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Secretary