

Meeting Minutes for
Rico Fire Protection District
Regular Meeting January 18th, 2021

The regular Rico Fire Protection District Meeting was called to order at 7:03 p.m. by Chairman Gregg Anderson.

Members Present: RFPD board members Gregg Anderson, Raegan Ellease, Mary Hagan, and Stacy Sheridan. Susan Robertson was absent due to illness.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator David Kunz.

Approval of Agenda: Raegan Ellease moved to approve the agenda as written. Stacy Sheridan seconded the motion. Approval was unanimous.

Approval of Minutes: Stacy Sheridan moved to approve the minutes for December 7th, 2020 as submitted; Raegan Ellease seconded the motion. Approval was unanimous, Gregg Anderson abstained from approval.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: The Board agreed to continue to pay for a Zoom subscription month-to-month, although the alternative of Google Hangouts was also suggested. Stacy Sheridan moved to approve payment for the bills as presented and to accept the financial report; Raegan Ellease seconded the motion. Approval was unanimous.

Administrative Report:

CPA Heidi Trainor has completed the application for exemption from audit. The resolution for approval will be on the February agenda.

Grants (Awarded):

CREATE grant: \$8,169.60 in funding for the Rico EMT class. Four of the six RVFD students have passed the NREMT which is a prerequisite for reimbursement. Grant is closed out and is on the agenda.

2020 EMTS grant: \$7,196.00 to purchase a refurbished CPR compression device ("Lucas 2") at a 20% match. The purchase order has been executed. Kunz requested the 20% match in the 2021 Rico Center grant. Closeout date is 6/30/21.

2020 VFA grant: \$2,743.61 at a 50/50 match for wildland fire equipment: wildland packs, shelters and chainsaw accessories. Grant is closed out, reimbursement has been received.

Rico Center 2021: \$39,185.98 for General Operations and property improvement; \$2775.00 for the 2021 Fourth of July. Grant funding has been approved and the award letter was signed and returned.

Grants (Pending):

DOLA administrative/planning grant: Kunz applied for \$3050.00 in DOLA funds to assist with the surveying of the recently purchased property as well as the rendering of technical drawings by Jones and DeVille.

Fire Chief Report (Chief Todd Jones):

Runs: (2) motor vehicle accidents, one in town and one mutual aid by Bear Creek. One medical call in town.

Training: Chauncey McCarthy is taking the Montezuma Fire Chief's FF1 course.

Equipment: "All fair to good"

Old Business:

New Property Improvement Plan: J & D Schematic drawings and DOLA grant timeline: The DOLA Tier 1 grant (up to \$200,000 in funding) is next due on March 1st. An application submitted by this date would have the advantage of \$50-60,000 of property purchase funds being credited as an in-kind match along with the 50% cash match. The proposed new building would have (2) pull-through bays/parking for (4) typical apparatus, bathrooms upstairs and

down, a kitchen area, and a classroom area upstairs. In addition to Fire Department use, the space would be suitable for community functions, mass casualty triage, and could serve as an Emergency Operations Center for emergency responders and law enforcement. Chief Jones, Anderson, Ellease and other interested FD members met last week to revise the preliminary drawings to be submitted to J & D.

2021 Work Plan: Board members agreed that the grant application and design/build of the new building would be the top priority for 2021.

New Business:

Appoint RFPD officers: Gregg Anderson motioned to appoint himself as Board President, Hagan as Treasurer, Sheridan as Secretary; seconded by Mary Hagan. Approval was unanimous.

2020 EMT Class / CREATE grant closeout: Four of the FD members who took the EMT class passed the NREMT exam, a requirement for receiving reimbursement from the CREATE grant fund. Two of the class members were not able to pass the NREMT exam. The class cost \$10,440, of which CREATE reimbursed \$5466.40, and the Rico Center subsidized \$2270.40. The District will keep the \$400.00 in deposit from the two students who did not pass the class, and also received income of \$1527.00 from the West Fork firefighter who took the class. Accounting for the \$800.00 in deposits to be refunded to the successful students, the District paid net \$796.20 for the class. The CREATE reimbursement request has been submitted.

The next regular RFPD Board meeting is scheduled to be held February 15th, 2021.

A motion to adjourn was made by Stacy Sheridan and seconded by Mary Hagan at 8:15 PM. Approval was unanimous.

Chairman

Secretary